



# MAKHUDUTHAMAGA LOCAL MUNICIPALITY

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned position.

## Municipal Manager's Office

**Director: Community Services** (Five years fixed term contract)

**Salary:** All inclusive negotiable annual package of: **R 581, 810. To R 748 050.00 as per Government Gazette No: 37500 of 29 March 2014.**

**Requirements:** • Bachelor Degree in Social Sciences / Public Administration / Law; or equivalent • Five years experience at middle management level and a proven successful institutional transformation within public or private sector. **Added advantage:** • Registration as the South African Council for Social Services Professionals (SACSSP), or similar recognized relevant professional body • Minimum competency as per the National Treasury: Local Government, MFMA: Minimum Regulation on competency Level, Gazette 29967 issued on the 15 of June 2007. **Knowledge:** • Good knowledge and understanding of relevant policy and legislation • Good knowledge and understanding of institutional governance and performance management systems • Understanding of council operations and delegation of powers, as well as: Health service management, Cemetery management, Public safety; and Park and recreation management. **Key responsibilities:** • Develop and implement a community services strategy • Co-ordinate development of Environmental health and waste management, Traffic and law enforcement services and Community liaison, sport, arts and culture Systems • Develop and implement a departmental budget management • Develop department strategic programmes and operational plans • Monitor and measure the divisions performance against the SDBIP in order to ensure achievement of the municipality's objectives and targets • Perform any other duties or functions that may be assigned by the Municipal Manager.

**No fax, e-mailed or Z83 applications will be accepted. To apply for the above post use:** a prescribed application form (Annexure C) in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) issued on the **17th January 2014** (Government Gazette: Local Government Regulations for Appointment and Conditions of Employment of Senior Managers), obtainable from our municipal website, reception/ HR office. An application not made on the prescribed official form will not be considered.

The application form must be accompanied by a detailed CV, certified copies of original certificates (not old than 3 months) of academic qualifications, copy of an identity document and driver's licence.

The shortlisted candidates will be subjected to security and reference check as well as competency assessment for recommended interviewees, as per the regulation. The appointed candidate will be required to sign an employment contract, a performance contract and a disclosure of financial interest.

Failure to comply with the above request will disqualify your application.

**ENQUIRIES:** Mr. Matlala M.K (Director: Corporate Services), Tel: **(013) 265 8628** OR Mrs. Mahlare M.A (Manager: Human Resources), Tel: **(013) 256 8628**, Switchboard: **(013) 265 8600**

**These posts are based in Jane Furse. Applications should be directed to the below address.**

**Please forward application to:** The Municipal Manager, Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085 OR Hand-delivered to: Stand No 1, Groblersdal Road, Jane Furse, 1085 at Municipal Reception

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

**Closing Date: 19 September 2014**

Makhuduthamaga Local Municipality is an equal opportunity and Affirmative action employer.

**MOROPA M.E - MUNICIPAL MANAGER**